



DEPARTMENT OF THE AIR FORCE

50TH SPACE WING (AFSPC)




MEMORANDUM FOR IMPAC CARDHOLDERS, BILLING OFFICIALS, AND COMMANDERS

FROM: 50 SW/CV

SUBJECT: Improper Use of IMPAC

1. Our IMPAC program was recently audited, and a few improper purchases were found. All cardholders and approving officials receive training from 50 CONS, and can visit the 50 CONS IMPAC website (<http://www.fafb.af.mil/50cons/procedur.htm>) at any time.
2. Many items and services may be purchased with IMPAC without restriction. Some may be purchased with IMPAC, but only if advance coordination is obtained. Still others may not be purchased with IMPAC at all. The training and the information on the website teach these distinctions. In cases that are not black-and-white, but some shade of gray, the prudent course of action is to call the wing IMPAC Program Coordinator for an opinion.
3. I want to emphasize that IMPAC should and will be used in every appropriate instance. But I also need to emphasize that IMPAC will not be used in any improper instance. There is no need to compromise one's integrity under the guise of "getting the job done"—the mission of the 50th Space Wing can be accomplished within the established rules of the Air Force. The IMPAC guidelines change from time to time, and this is to be expected. 50 CONS will keep cardholders, approving officials, and commanders up-to-date on changes.
4. An appropriate motto for IMPAC usage is "*When in Doubt—Do Without!*" After you've done your homework and the doubt is removed, you may proceed with acquiring the supplies and services you need. Anyone with questions on the IMPAC program may call Lt Thomas J. Menza, the 50 SW IMPAC Program Coordinator, at 7-3855.


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